

## **EPLDV introductory letter**

We would like to introduce you to our organisation. **Europroyectos Leonardo da Vinci** is a private training organisation mainly aimed at **training activities** (supportive training courses for primary and secondary school students and foreign language courses) and to **collaborate** within **Mobility projects** (i.e. **Leonardo da Vinci Mobility** projects for **IVT** (People undergoing Initial Vocational Training), **PLM** (People in the Labour Market), **VETPro** (Professionals in Vocational Education and Training) and **Erasmus** Mobility projects (organising training placements for **University** and **Upper Vocational Training students** and **Staff**).

**Europroyectos Leonardo da Vinci** will organise together with your organisation all aspects related to the preparation, submission and implementation of your European projects. **Europroyectos Leonardo da Vinci** will organise a complete programme of **Study visits** for **VETPro projects** or **Erasmus Mobility for Staff** of **any field** and/or a programme of **training placements** for **all kind of students** (Initial or Upper Vocational Training or University students) from a very wide range of specialities. We can offer a comprehensive service including: accommodation, meals, transport, Spanish classes, cultural programme, cultural activities, etc. Additionally, **Europroyectos Leonardo da Vinci** will provide **all project participants** with **Certificates accrediting their acquired knowledge and competences** as well as **Certificates accrediting the Spanish courses** undergone and of course, to **issue the Europass certificates** and to help you to complete **Leopass**. If you are interested in collaborating with us, please do not hesitate to **contact us** and let us know your project ideas.

**Europroyectos Leonardo da Vinci** is an organisation made up of a **highly qualified** and **experienced** team of **professionals** with a **large experience** in **training** activities and in participating in **Leonardo da Vinci** Mobility projects which will provide you with the **best support** during the preparatory stages of the project and the project participants with a **continuous help and monitoring**.

For any further information, please do not hesitate to contact us, our staff would be very glad to reply to your questions.

Yours sincerely,

***Mr Jesús Delgado***

**European Coordinator**

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